



ELLIS ELECTRICAL ENGINEERING Ltd

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QUALITY POLICY

Date: March 2007



Quality Policy Statement

Delivering quality is about fostering a 'right first time' culture. Whether on site or within the office, everyone is motivated towards quality. We operate a zero defects, zero snags policy on all sites.

All employees are aware that they are responsible for the quality of their own work. All problems are noted and reported to the relevant Contracts Manager. Together we work to provide solutions.

The effectiveness of the Quality Management System is communicated via mediums such as toolbox talks, memos and notice boards etc in line with the Company's Health and Safety policy.

The Quality Objective of the Company is to become and remain our customer's "first choice". This objective will be reviewed periodically and will be achieved if all staff adhere to the procedures set down for carrying out their projects and by getting the project completed **Right First Time**. This will be successful by committing the full resources of the company to execute each project in which we are involved and by employing the best staff and ensuring that their prospects are only limited by their own aims and determination.

The responsibility for ensuring that the requirements of this Policy Statement are kept up-to-date, understood, implemented and maintained throughout the Company is delegated to the Contracts Managers overseen by the Director.

Health and safety at work also forms part of our duty and service to customers and with continuous training and a full understanding of safe working practices as set down by Ellis Electrical Engineering Ltd's Health and Safety Manual our legal and moral duty will be fulfilled.

This policy statement is continuously reviewed and formerly updated on an annual basis.

Dated: March 2007